

GOODWILL INDUSTRIES

OF SANTA CRUZ, MONTEREY AND SAN LUIS OBISPO COUNTIES.

APPLICATION FOR EMPLOYMENT

Equal Opportunity Employer

Applicant: This application will be used to determine your qualifications for openings we currently have. All information should be **printed** clearly unless otherwise requested. Resumes will **not** be accepted in place of a completed application. ***Incomplete applications will not be considered for employment.***

Position Applying For:			Date of Application:		
Name (Last, First, Middle)			Social Security Number		
Present Street Address		City	State	Zip	Telephone # <input type="checkbox"/> Home <input type="checkbox"/> Message
Do you have proof of your legal right to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		Can you provide proof of age and a work permit if under 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you related to a Goodwill employee who is a supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please check the type and area which you will accept in a job. Check at least one in each category. Do not check those which you are not sure you are willing to accept.					Indicate days and hours you are available to work.
TYPE OF JOB <input type="checkbox"/> full-time <input type="checkbox"/> half-time <input type="checkbox"/> on-call <input type="checkbox"/> part-time <input type="checkbox"/> temporary			COUNTY <input type="checkbox"/> Santa Cruz <input type="checkbox"/> Monterey <input type="checkbox"/> San Luis Obispo		Date available to start.
					Rate of pay required.
EMPLOYMENT HISTORY:					
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No Were you previously employed by us? <input type="checkbox"/> Yes, When?_____ <input type="checkbox"/> No					
Start with your present or last job. Include any job-related military service assignments and volunteer activities.					
1) Name & Address of Employer				Telephone No:	
Job Title				Dates Employed From _____ to _____	
Salary	Hourly/Monthly/Weekly	Name & Title of your Supervisor		Reason for Leaving	
2) Name & Address of Employer				Telephone No:	
Job Title				Dates Employed From _____ to _____	
Salary	Hourly/Monthly/Weekly	Name & Title of your Supervisor		Reason for Leaving	
3) Name & Address of Employer				Telephone No:	
Job Title				Dates Employed From _____ to _____	
Salary	Hourly/Monthly/Weekly	Name & Title of your Supervisor		Reason for Leaving	
4) Name & Address of Employer				Telephone No:	
Job Title				Dates Employed From _____ to _____	
Salary	Hourly/Monthly/Weekly	Name & Title of your Supervisor		Reason for Leaving	
5) Name & Address of Employer				Telephone No:	
Job Title				Dates Employed From _____ to _____	
Salary	Hourly/Monthly/Weekly	Name & Title of your Supervisor		Reason for Leaving	

Have you been convicted of a felony within the last seven years? (Do not respond concerning the following: arrests or detentions that did not result in conviction; referrals to, and participation in, any pretrial or post-trial diversion program; marijuana-related convictions more than two years old; convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed.)

No Yes If Yes, explain: _____

NOTE: A conviction record will not necessarily bar individuals from employment.

For cash handling positions: Do you know any reason why you could not be bonded?

No Yes If Yes, explain: _____

SPECIAL SKILLS, TRAINING AND QUALIFICATIONS: Summarize special job-related skills, specialized training or apprenticeship skills, foreign languages and/or qualifications acquired from employment or other experience not previously listed. You may exclude organizations or information which indicate race, color, religion, gender, national origin, disability or age. _____

EQUIPMENT AND TOOLS: List any equipment and/or tools you can use which may be helpful in the job for which you are applying.

EDUCATION: Circle highest grade completed: 8 9 10 11 12 / College/University 1 2 3 4 / Graduate Work Yes No

Name & Location of School	Degree/Certificate	Course/Major
High School _____		
Vocational/Business _____		
College/University _____		

PERSONAL REFERENCES: Give name and telephone number of three references who are not related to you and are not previous employers.

1. _____
2. _____
3. _____

How were you referred to Goodwill Industries? _____

CERTIFICATE OF APPLICATION (Read carefully before signing)

I hereby certify that the information contained in this application is true and correct. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment.

I authorize the Company to make any investigation of my work, scholastic and driving record, if applicable to the position.

I authorize the Company, now or at any time while I am employed, to conduct a criminal history background investigation and receive any criminal history record information pertaining to me which may be in the files of any federal, state or local criminal justice agency in any state. If I accept employment with Company, I agree and authorize to have the cost of my background investigation deducted from my first pay check.

In consideration of my employment, I agree to conform to the rules and standards of the Company, as amended by the Company from time to time at its discretion. I further agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the Company. I understand and acknowledge that neither I nor the Company have entered into any contract of employment, expressed or implied.

I understand that, by signing below, I agree to a Company-paid physical examination which may be required for the positions for which I have applied. I further understand that employment is contingent upon passing such an examination.

I also understand that the Company reserves the right, at its discretion, to request that I submit to a drug/alcohol test, and that my employment is conditioned on both taking, and successfully passing, such tests.

I also understand that all offers of employment are conditioned on the provision of satisfactory proof of identity and legal authority to work in the United States.

Signature of Applicant

Date